

कृषि वैज्ञानिक चयन मंडल

(कृषि अनुसन्धान और शिक्षा विभाग) कृषि अनुसन्धान भवन – 1, नई दिल्ली – 110012



AGRICULTURAL SCIENTISTS RECRUITMENT BOARD

(DEPARTMENT OF AGRICULTURAL RESEARCH & EDUCATION) KRISHI ANUSANDHAN BHAWAN-I, NEW DELHI-110012

<u>Application Form for the post of Assistant Directors General (ADG), Directors,</u> <u>Project Directors & Joint Directors of National Institutes.</u>

Instructions for candidates

- 1. The candidate must be a citizen of India.
- 2. A separate application form must be submitted for each post/item in the advertisement. The name of the post applied for should be written clearly at the top of the envelope / first page of the folder being submitted as application form.
- 3. Persons in service may apply along with the application fee (as applicable) directly to the Secretary, ASRB so as to reach it on or before the closing date. The No Objection Certificate from the parent office/ employer must reach to Secretary, ASRB, within 15 (fifteen) days after the closing date of submission of applications, failing which the application would stand automatically rejected without notice.
- 4. The candidate on deputation/ foreign service should submit the No Objection Certificate from his/her parent office under intimation to office in which he/she is on deputation/foreign service. This NOC must reach to Secretary, ASRB, within 15 (fifteen) days after the closing date of submission of applications, failing which the application would stand automatically rejected without notice.
- 5. NOC may also be submitted through email to secretary.asrb@gov.in and original copy be produced at the time of interview, if shortlisted.
- 6. The candidates should attach self-attested copies of documents as specified in the application form. Candidates should ensure submission of only authentic documents, originals of which will be verified at the time of the interview, in case the candidate is shortlisted for interview. Any non-compliance may result in rejection of the application.
- 7. The application fee of Rs 1500/- should be submitted online to Bank Account Number 24133050000035, IFSC Code SYNB0009029 / SWIFT Code SYNBINBB019 and the Transaction ID should be entered in the application form at the relevant column. Candidates applying from outside India should pay the prescribed fee through "SWIFT" in ASRB's account as detailed above. Any Bank charges should necessarily be borne by the applicant. The Candidates belonging to OBC category are required to pay full fee and are not exempted from the fee payment. SC/ST/Women/Divyang applicants need not to pay any fee.
- 8. SC/ST/ Divyang applicants must attach self-attested copy of relevant certificate issued by the competent authority.
- 9. Incomplete applications and applications not accompanied with the prescribed fee (unless exempted) are liable to be rejected.

- 10. The Board does not defray the travelling or other expenses of applicants/ candidates called for interview. In service candidates, may be considered to be 'On Duty' for the purposes of attending the interview if called for the same, subject to approval of the competent authority of the organization wherein they are employed.
- 11. A candidate must be in sound health. He/she must be prepared to undergo such medical examination and satisfy such medical authority as required.
- 12. All applicants, once selected, shall be governed by the terms and conditions as given in the advertisement of the posts requisitioned to ASRB by Indian Council of Agricultural Research (ICAR), which is an autonomous organization. The grant of leave, pay, advance, traveling and other allowances, and other service conditions, of officers and establishments in the service of the Council are regulated in accordance with the relevant rules/instructions issued by the ICAR/Government of India from time to time and the applicants must check this directly with ICAR or the Institution for which they are applying. ASRB is only the recruiting agency which functions under Department of Agricultural Research & Education and has no role to play with regard to service conditions.
- 13. The decisions of the Board (ASRB) with regard to the eligibility or otherwise of any candidate based upon evaluation of the application and particulars/records submitted with the application by the candidate shall be final, and the Board will not enter into any correspondence in this regard with the unsuccessful candidates.
- 14. Canvassing in any manner shall lead to disqualification.

Instructions for filling up of Part-B

- A. The candidates are advised to carefully go through the details of ASRB Score Card and the "*Information for the candidates*" relevant to the post applied for.
- B. Part B of the application form should be filled up carefully as it is considered for evaluation and scoring.
- C. Each parameter mentioned in Part-B carries a certain weightage of marks. Hence, the candidates are instructed to fill them legibly or even type. It is clarified that marks will be assigned only for those attributes that are over and above the essential qualifications for eligibility.
- D. While filling the application form, please refer to the corresponding paragraph in the Score Card for more details.
- E. The application form with copies of all necessary documents should be properly page numbered and the relevant page number of the application form should be provided against each item in Part B. In case, the necessary document cannot be submitted, the reason of same should be given on a single A4 size sheet with Arial Font size 12 with 1.5 spacing and page number of this Sheet should be indicated at the relevant column in the application form.

- F. The application form also has a provision of filling 'Marks Claimed by the candidate' under each item. This is a self-assessment which candidates may fill on their own as per the Score Card. However, ASRB will do its own assessment under each item and the actual marks assigned by ASRB will be final and binding.
- G. Any other information: May include any significant contribution relevant to the post applied for or not covered elsewhere, which can be placed as the last page of the application form, on a separate sheet of paper not exceeding one A4 size page with Arial Font Size 12 with Spacing 1.5.
- H. Providing any false information or claim may render the candidate liable to action as deemed fit by the Board including disqualification of candidature and barring from future recruitments under ASRB.
- I. This application form should be filled by candidates applying for posts against Item Nos 8 to 72 of Advt. 01/2019.

AGRICULTURAL SCIENTISTS RECRUITMENT BOARD DEPARTMENT OF AGRICULTURAL RESEARCH AND EDUCATION

KRISHI ANUSANDHAN BHAWAN-I, PUSA, NEW DELHI-110012

No Objection Certificate by the Employer

Ι.	The	entries	made	1n	<u>Part</u>	<u>A</u>	<u>of</u>	the	application for	n of the	Dr./Sh./Smt./Km post of
	correct.							duly ve	rified from the		ords and are found
2.	The	entries	made	in	<u>Part</u>			the	application for	n of the	Dr./Sh./Smt./Km
						hav	ve been	filled			and he / she is
3. 4.		ed that the ap t of APAR g						follows:	-		
	Year				\rightarrow						
	Final Grad	ding/Rating -	→								
	(Note: applica		sibility of	sharing	g the AC	R /AP	AR detai	ls with	the forward	ling authori	ty shall be on the
5.	This of	fice has No (Objection to	the Can	ididate app	olying fo	or the abo	ve-men	tioned post.		
									Signatu	re	
									Name		
									Designa	ation	
Of	fice Seal							Da	ite 		
1.	In servi	ce candidate	s should ge	t the abo	ve NOC si	igned b	y the com	petent a	uthority.		

2. All the entries mentioned above are mandatory.

AGRICULTURAL SCIENTISTS RECRUITMENT BOARD DEPARTMENT OF AGRICULTURAL RESEARCH AND EDUCATION

KRISHI ANUSANDHAN BHAWAN-I, PUSA, NEW DELHI-110012

Please affix your latest passport size self attested photograph

(To be filled in by the candidate)

Name of the Applicant (in Block Letters)			
Post Applied for			
Advertisement No.			
Item No.			
Details of Fee Paid/ Date of Payment	Transaction ID and Bank Details from where on line payment made	Amount of Fee Remitted (in Rs.)	Category in case exempted from Fee

Signature of the candidate

For Official Use Only

Date of receipt of the application

Checked by	Dealing Assistant	Section Officer	Remarks, if any

AGRICULTURAL SCIENTISTS RECRUITMENT BOARD DEPARTMENT OF AGRICULTURAL RESEARCH AND EDUCATION

KRISHI ANUSANDHAN BHAWAN-I, PUSA, NEW DELHI-110012

PART-A

Please affix your latest passport size self attested photograph

1	Name of the Candidate (in Block Letters)		
2	Father's / Mother's / Spouse Name		
3	Gender (Male / Female / Others)	†	
4	Date of Birth (DD-MM-YYYY)	1	
3 4 5	Are you a citizen of India by birth/domicile?		
6	Category (SC/ST/OBC/Divyang/UR)		
7	Present Designation of the Candidate		
8	Present Pay Scale/ Pay Level with Basic Pay		
	(Candidates with different salary structure should fill		
	gross monthly emoluments in equivalent Rupees)		
9	Name of the Parent Office		
10	If the Candidate is on Deputation/Foreign Service,		
	Indicate name of the office in which he/she is on		
	deputation/foreign service.		
11	Actual place of posting		
12	Postal address for correspondence with PIN code		
13	Permanent Address with PIN code		
14	Contact Details	Mobile No.	
		E-mail ID	
15	Do you belong to Agricultural Research Service (ARS) of		
	ICAR? If so, state the discipline and year of recruitment.		
16	Have you ever been convicted by a court of law for any offence? If so, give details thereof.		
17	Have you ever been punished or debarred from service of Govt. or other organization etc.? If so, give details thereof.		
18	Whether any disciplinary/criminal case is pending against you? Has any major/minor penalty been imposed on you? If so, give details thereof.		
Date Place			Signature of the candidate

AGRICULTURAL SCIENTISTS RECRUITMENT BOARD DEPARTMENT OF AGRICULTURAL RESEARCH AND EDUCATION

KRISHI ANUSANDHAN BHAWAN-I, PUSA, NEW DELHI-110012

	<u>PART-B</u>										
Post a	Post applied for:										
Advt.	No. /Item No.:	:	•••••		•••••		l				
1	Name of the	ne Candio	date (in Bloo	ck Letters)							
2	Date of Bir	rth (DD-	MM-YY)								
3	Category (SC/ST/O	BC/Divyan	g/UR)							
4	Present De	signation	of the Can	didate							
5	Name of the	ne Parent	Office								
6	(Candidate	es with di gross mo	Pay Level w fferent salar onthly emol	•							
7	Please spec	cify unde	er which cate on you have)	~ .	Reg	gular/Eminent)					
1.	Academic	Qualif	fications								
Level		Year of Passing	Institute/ University	Subject(s) with major field]	Class/ Division/ Grade/ Percentage/ OGPA	Page number of relevant documen in application	Marks claimed by the Candidate			
Gradu	ation										

1.2. Position in the University / Institute								
Name of University / Institute	Name & Year of Examination		Page number of relevant document in application	Marks claimed by the Candidate				

Post-Graduation

Ph.D.

1.3. Ph.D. Thesis A	Award			
Award Received	Awarding University / Institution/Society	Year	Page number of relevant document in application	Marks claimed by the Candidate
1.4. Post-Doctor	ral Fellowships and	Other Qualifica	ations	
Name of Fellowship/ MBA/ PG Diploma	Name of Institution	Duration of Fellowship/Course	Page number of relevant document in application	Marks Claimed by the Candidate

Note:

2. Experience in Professional Field 2.1. Qualifications advertised for the post **Prescribed Essential Qualifications** Qualifications possessed by the candidate* Remarks 1. Doctoral Degree Minimum 5 years of experience with Grade Pay Rs. Minimum 15 years of experience as Eminent Scientist National / International Awards as per 2.1 (i) for **Eminent Scientists** Fellows of recognized National / International Academies as per 2.1 (ii) for Eminent Scientists Minimum 10 publications in journals with NAAS rating of 7.5 and above as per 2.1 (iii) for Eminent Scientists **Prescribed Desirable Qualifications** Qualifications possessed by the candidate* Remarks

Note: An applicant claiming his candidature under the "**Eminent scientist category**" / Alternate qualification must fulfil the criteria as laid down in the advertisement. The attributes mentioned here will not be included for assigning marks as per the Score Card.

^{1.} Provide evidence of Class/Division with appropriate conversion formula of the awarding University and other academic achievements listed above.

^{*}Please clearly specify how the applicant fulfils the qualifications mentioned for the post.

Designation	Pay Scale/ Pay Band with	Major discipline of	Nature of work	Organization/ Institute	Place of posting	Period		
	Grade work Pay/Research experience Grade Pay/Pay Level			From (DD/MM / YYYY)	To (DD/MM YYYY)			
		1					-	
	1							
	+	1					-	
	1							
	+	+					1	
	-							
			_	1			ļ	

_	nce over and a tions – as per		_		ential	year	s stipulated a	s minimum
Name of the Post	Name of Instit	Name of Institution		Number of Years Served			r of relevant application	Marks Claimed by the Candidate
2.3. Training	g (National/Int	ernatio	onal)/MDP/I	E DP .	•			
Title of the Training	Name of Instit	tution	Duration of Tr	aining			r of relevant application	Marks Claimed by the Candidate
					1			
					1			
	ork promoting							
Name of Work / Project	Name of Institutions / Organizations		of Scientists & lines involved		ation Year of k	relev	number of ant document in cation	Marks Claimed by the candidate
2.5. Leaders	hip Attributes							
2.5.1.								
Major R & D prog	rams undertaken – t	those whe	ere you lead a tea	m of 1	0 or mor	e scien	tists.	
Name of the Progra	am Name of Insti	itution	Number of Scientists invol	ved	Role of applicar	nt	Page number of relevant document in application	Marks claimed by the Candidate

Name of Initiative / Collaboration		Names of Instit	tutions	S Rol	e of appl	icant	Page number of relevant document in application	Marks Claimed by the Candidate
New academic/resea	rch/ex	tension prog	rams	started	l			
Name of the Program		Name of Institu Year Launched	ıtion &		e of appl	icant	Page number of relevant document in application	Marks Claimed by the Candidate
Functional Industry-Ins	titution							
Details of Linkag MoU	ge /	e / Names of Industries / Institutions involved & Year of Signing					Page number of relevan document in application	
Bringing recognition to	the Inst	itute for a Natio	onal/ Iı	nternatio	onal Awa	rd un	der your leadership.	
Name of the Award				Role of applicant			Page number of relevant document in application	Marks Claimed by the Candidate
2.5.2	tachno	logy with partne	rchin	/snonsor	chin			
Name of Incubatee / Start-up		echnology with partnersh Year of start		Names of Partners			e number of relevant ument in application	Marks Claimed by the Candidate
Adjunct/ Visiting Facult	y Positi	ons created						
Name of Position	Facult	ty/Discipline	Yea	ır of cre	ation		e number of relevant ument in application	Marks Claimed by the Candidate

Village-based Institutions (FPO, FPC, Commodity Based Organizations, SHGs) created								
Name Institution	of	Location created	Year of creation	Page number of relevant document in application	Marks Claimed by the Candidate			

2.6. Contributions in the Area of Research Management									
Amount of External Research Grant Generated	Name of Funding Agency	Year of Sanction	Page number of relevant document in application	Marks Claimed by the Candidate					
Name of Infrastructure Work	Value of the Work	Year of Sanction & Completion	Page number of relevant document in application	Marks Claimed by the Candidate					

3. Recognitions & Awards/ Special Attainments

3.1. Recognitions & Awards

Catego Award	ory of Recognition/ l	Details of Recognition/ Award	Year	Awarding organization	Page number of relevant document in application	Marks Claimed by the Candidate
i.	Padma Awards					
ii.	National Awards					
iii.	Fellowship of Recognized National /International Academies					
iv.	Fellowship of other recognized National / International Academies					
v.	Other National/ International Awards					
vi.	State Government/ National/ International Institutes/ Universities/ Registered Professional Society Awards					
vii.	Associate-ship of Recognized National /International Academies					
viii.	Associate-ship of other Recognized National / International Academies					

3.2	3.2 Special Attainments							
Categ	ory of Special Attainment	Details of Special Attainment	Year	Page number of relevant document in application	Marks Claimed by the Candidate			
i.	National / International Scientific Committees							
ii.	Member of Policy Making Bodies/Task Force/ Committees of International/ National /State/QRT/IMC/ RAC/ BOM Member/ Editor/ Chief Editor of NAAS-rated Journals							
iii.	Positions held in National and International Academies/ Professional Societies (registered)							
iv.	Minimum twelve weeks' experience of working in an International Organization / Laboratory							
V.	Visiting/Adjunct Faculty to International / National Institute /State Agricultural Universities.							
vi.	Invited Lecture/ Keynote Speaker /Chairman of a Technical Session in International Conferences, Seminar etc.							
vii.	Member of International Delegation.							
viii.	Organizing Secretary/ Convener of National/ International conferences							

4. Discoveries, Inventions and Innovations

(Candidates are advised to fill the row whichever is applicable)

	Activities	Details of Special Achievements	Page number of relevant document in application	Marks Claimed by the Candidate
4.1	Development of Crop Variety & Coverage Area			
4.2	Development of Animal Strain/ Breed			
4.3	Development of Technologies/ Product			
4.4.	Development of Concept, Theory, Process and Package of Practices			
4.5	Patents/ Copyrights & Commercialization			
4.6	Discoveries/Inventions			
4.7	New Traits/ Genes Identified			

4.8	Policy P	apers/P	olicy	y Briefs									
4.9		ormation Technology/ Statistical hodologies											
4.10	Č												
	,			8									
4.11	Innovati	ve Exte	nsio	n Method	ologies								
5. Teaching / Research / Extension Education													
	Major function (Teaching/ Research/ Extension)												
Minor	function (Teaching	g/ Res	search/ Ext	tension)								
Note:	Applicant s	hould fill	only	one major	function an	d one	mino	or func	tion				
5.1.	Teachi	ng as	Maj	jor Fund	ction								
5.1.1.	Teaching												
Cours		Credit			ad taken by	y		Year	r		ge number of relevant	Marks Clair	
Cours	e Title	Hours		applicant	per year					do	cument in application	by the Cand	lidate
5.1.2	Research (Guidance	e as N	Major Guid	le or Co-G	uide							
Name	of Student		egre		Year of			jor Gu		/	Page number of relevant	Marks Clain	
		P	rogr	amme	Completi	on	Co-	Guide)		document in application	by the Cand	lidate
5.1.3	. Capa	city Bu	ıild	ing Trai	ining Pı	ogr	amı	mes					
Name	of the pro	gram	Sp	onsoring a	gency	Yea	r	Dura	atio	1	Page number of relevant	Marks	
organi											document in application	Claimed l Candidat	

Name of Student	Degree/ Program	Year of Award	Name of the Award	Page number of relevant document in application	Marks Claimed by the Candidate

5.1.5 Lectures	5.1.5 Lectures Delivered in Summer/ Winter Schools, Refresher courses, Symposia,									
Conference										
Program name	Program name No. of lectures delivered Whether published in proceedings? Page number of relevant document in application* Marks Claimed by the Candidate									

^{*} Relevant document can be self-certified with list of lectures delivered along with date and name of Institution where delivered

5.1.6 Seminar / Symposium organized as Chairman/Organizing Secretary/ Convener								
Name of Seminar / Symposium organized	Sponsoring agency	Role of applicant	Year	Page number of relevant document in application	Marks Claimed by the Candidate			

5.1.7 Innovation in Teaching			
Type of Activity (Development of an e-Course, MOOCS, a Module, a Teaching Model, a Case Study, any other)	Details of the activity	Page number of relevant document in application	Marks Claimed by the Candidate

OR

5.1 Research as Major Function											
5.1.1 Research Project	5.1.1 Research Projects										
Name of the project	Level of association (PI/Co-PI / Associate)	Sponsoring Organization	Duration	Page number of relevant document in application	Marks Claimed by the Candidate						

5.1.2 Research Guidance as Major Guide or Co-Guide									
Name of Student	Degree Program	Year of Completion	Major Guide or Co-Guide	Page number of relevant document in application	Marks Claimed by the Candidate				
	· ·								

OR

5.1.	Extension Education as Major Function								
5.1.1	5.1.1 Technology Application, Demonstration and Adoption								
	Activity	Project Leader / Nodal officer / Associate	Impact	Page number of relevant document in application	Marks Claimed by the Candidate				

5.1.2 Extension Approaches for Technology Dissemination								
Activity Program Details Page number of relevant document in application Marks								

5.1.3. Capacity Building Training Programmes					
Name of the program organized	Sponsoring agency	Year	Duration	Page number of relevant document in application	Marks Claimed by the Candidate

5.2. Minor Function Details (Teaching/ Research/ Extension)

For any of the teaching, research or extension as the Minor Function the award of marks will be granted as narrated and distributed for Major Function. But the aggregate for minor functions will be multiplied by 0.25 to arrive at the marks for the Minor Function.

5.3. Exter	5.3. Externally Funded Projects						
Title of the Project	Level of Association (PI/CoPI/Associate)	Value of the Project (Rs. in lakhs)	Sponsoring Agency	Page number of relevant document in application	Marks Claimed by the Candidate		

6. Publications

6.1. Applicable to Scientists other than Social Scientists

6.1.1. Publications (Refereed Journals)

(For other than Social Scientists)

List 30 best full length papers

The NAAS ratings as available on closing date of the applications for posts advertised shall be applicable for the purpose.

Authors, Year of publication, Title of the paper	Journal Name, Volume and Page No.	First Author (Yes/No)	NAAS Journal Id	NAAS Rating	Marks Claimed by the Candidate

Note: No Score will be given if references are incomplete

6.1.2. Other Publications (For Scientists other than Social Scientists)

(Candidates may refer to the scorecard and fill the column as per the post applied for)

Categ	gory of publication	Title of publication	Authors	First Author (Yes/No)	Year and Number of pages	Publisher	Marks Claimed by the Candidate
i.	Books with ISBN						
	/ Monographs						
ii.	Book Chapters /						
	Training Manuals						
iii.	Popular articles/						
	Bulletins/ Short						
	Communications						
iv.	Papers published						
	on Policy issues						

6.1.3. h – Index (Google Scholar Index)						
Google Scholar Index	Google Scholar Index /10	Marks Claimed by the Candidate				

6.1. Applicable to Social Scientists and Scientists working in KVKs

6.1.1. Publications (Refereed Journals)

(For Social Scientists and Scientists working in KVKs)

List 20 best full length papers

The NAAS ratings as available on closing date of the applications for posts advertised shall be applicable for the purpose.

Authors, Year of publication,	Journal Name, Volume	First Author	NAAS	NAAS	Marks
Title of the paper	and Page No.	(Yes/No)	Journal Id	Rating	Claimed by
r. r.				8	the Candidate

Note: No Score will be given if references are incomplete

Categ	gories of publications	Title of publication	Authors	First Author (Yes/No)	Year and Number of Pages	Publisher	Marks Claimed by the Candidate
i.	Books with ISBN/ Monographs						
ii.	Book Chapters / Training Manual						
iii.	Popular articles/ Bulletins/ Short Communications						
iv.	Electronic Media Coverage / Articles in Newspapers and Magazines						
v.	Papers published on Policy issues						

6.1.3. h – Index (Google Scholar Index)						
Google Scholar Index Google Scholar Index /10		Marks Claimed by the Candidate				

7. Institution building / Service functions

(Applicants are advised to see the details of service functions under each category in the relevant score card for the post before filling up the application form.)

7.1 Activities at the Institute/University/Council Level

7.1.1 Institution Building

Name and Details of Activity	Level of Involvement	Amount (Rs. in lakhs)	Page number of relevant document in application	Marks Claimed by the Candidate

7.1.2. Revenue Generation

Category of activities	Description of Activities	Year	Amount (Rs. in lakhs)	Page number of relevant document in application	Marks Claimed by the Candidate

Note: The claim for Revenue Resource Generation should be supported with documentary proof. Sale of farm produce and External Grants do not qualify for resource generation.

7.1.3. Other Activities

Activities	Details of activity	Level of involvement	Amount (Rs. in lakhs) (if applicable)	Page number of relevant document in application	Marks Claimed by the Candidate

7.2. Service functions

Category of service functions	Details of Services Provided	Page number of relevant document in application	Marks Claimed by the Candidate

Note: For options under the field "Category of Service Functions", please refer relevant score card.

8. Details of Posts applied during last 3 years including the current advertisement.					
S. No.	Name of the post	Advt. No.	Item No.	Whether called for interview (Yes/No)	

I hereby declare that the statements made in the application (Part-A & Part-B) are true.						
Date						
ni	Candidate's Signature					
Place	Candidate S Signature					